

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE 1 OF 8 PAGES
2. AMENDMENT/MODIFICATION NO. <b>005</b>	3. EFFECTIVE DATE <b>June 14, 2011</b>	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY NASA Stennis Space Center Office of Procurement Building 1100, Room 251H Attn: Gerald Norris Stennis Space Center, MS 39529-6000		7. ADMINISTERED BY (If other than Item 6) <b>Same as Block #6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP+ Code)		<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. <b>NNS11367739R</b> <input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) <b>May 18, 2011</b> 10A. MODIFICATION OF CONTRACT/ORDER NO.  10B. DATED (SEE ITEM 13)		
TO ALL PROSPECTIVE OFFERORS				
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers \_\_\_\_\_ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

N/A

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**


<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGES 2 – 8.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>Gerald Norris</b>	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY (Signature of Contracting Officer)	16C. DATE SIGNED <b>6/14/2011</b>
(Signature of person authorized to sign)			

The purpose of this amendment is to answer contractor submitted questions.

1. The following questions were received, and the following responses are hereby provided:

**Question 1:** The RFP Proposal Instructions pages 33, 35, and 36 require a Safety, Health, and Environmental (SHE) Plan. However, Pages 58 and 59 state that the contractor is to provide a Safety and Health Plan (Environmental not mentioned). Which is correct?

**Answer:** Safety, Health, and Environmental (SHE) Plan is correct.  
Per the RFP, your submittal for 'Management Approach' states the following:  
a. Provide a Safety, Health and Environmental (SHE) Plan in accordance with NFS 1852.223-73 and Data Requirement SA-01. (Not Included in Page Limit)

The key word is, 'and'; meaning that your SHE Plan shall include the requirements of FAR clause, NFS 1852.223-73 (included as a reference on page 58/59), and the requirements shown in DR SA-01. The title of the FAR clause is as written. It is the combination of the clause requirements and DR SA-01 that make it a SHE plan.

**Question 2:** Does NASA require 3 Past Performance references from the Team as a whole or from each Team member individually?

**Answer:** The prime and each subcontractor and/or teaming partner must provide three relevant references each. Refer to RFP page 32 of 65, ADDENDA TO 52.212-1 – INSTRUCTIONS TO OFFERORS – COMMERCIAL ITEMS paragraph E.

**Question 3:** Can we be provided with a schedule of hours for each post? A total hours per week by classification would be required to provide a total contact sum.

**Answer:** Posting requirements are addressed in the PWS. Under this performance based RFP Offerors shall propose the classifications and hours necessary to meet the Management Approach as proposed in their offer.

**Question 4:** What is the highest level of "clearance" required for any security officer on the site? Are there positions that DO NOT require clearance of any type?

**Answer:** 'Secret' is the highest level of clearance required on this contract. Badging personnel are not required to have a clearance.

**Question 5:** Will both the 8A contractor as well as each subcontractor be required to provide FSO – Facility Security Officer?

**Answer:** No. The Prime Contractor may assume responsibility for obtaining facility clearance for sub contractors.

**Question 6:** Is there is a Lock & dam waterway linking SSC to Pearl River, are there MARSEC requirements?

**Answer:** Yes, there is a Lock & dam waterway linking SSC to the Pearl River, however there are no MARSEC requirements.

**Question 7:** What about TWIC (Transportation Workers Identification Credentials) requirements?

**Answer:** There are no requirements concerning TWIC on this contract.

**Question 8:** Dispatch Center – what certification level is required to be maintained for these positions? 9-1-1 Operator, Telecommunicator Level 3, etc.

**Answer:** No certification is currently required by NASA regulations for Dispatchers.

**Question 9:** 3.2.11.1 - Is there more than one guard required for the dispatcher at post FP-1, GPO post 1, and FP-5?

**Answer:** Posting requirements are addressed in the PWS. Under this performance based RFP Offerors shall propose the classifications and hours necessary to meet the Management Approach as proposed in their offer.

**Question 10:** 3.2.11.11 - Is the dispatcher at FP-1 a 24/7 post?

**Answer:** Yes

**Question 11:** 3.2.10.5 - Is there more than one person required at locations where the badges are issued, reception centers (North and South) and the EOC Bldg. 8000.

**Answer:** In this performance based RFP Offerors shall propose manpower necessary to meet the Management Approach as proposed in their offer.

**Question 12:** 3.2.10.7 mentions that the contractor is required to replace printer cartridges. Is the printer government furnished equipment? Is so what brand and model? Also is there an estimated life of the cartridge?

**Answer:** Yes, this particular printer is Government furnished. Brand is EDI Secure. Model is XID 590IE. This printer uses three different cartridges. The estimated life of each cartridge is one month.

**Question 13:** How many guards are currently on the contract?

**Answer:** Under this performance based RFP, Offerors shall propose manpower necessary to meet the Management Approach as proposed in their offer.

**Question 14:** There appears to be different capabilities required in the solicitation, as provided in the table below:

In the evaluation criteria of Attachment L-03 (Past Performance Questionnaire), the following 11 items are considered relevant, as provided in the table on Page 2:	The following seven minimum Relevant Experience requirements are listed in the Offeror instructions of Part V on Page 34:	In Sections 3.1 through 3.10 of Attachment J-01 (PWS), the following 10 items are listed:
1. Roving Patrols	1. Resource Protection	1. Special Events
2. Locksmith	2. Access Control	2. Physical Security
3. Physical Security	3. Access Monitoring (Dispatch)	3. Personnel Security
4. Personnel Security	4. Uniformed Operations	4. Information Systems Security (INFOSEC)
5. Badging	5. Locksmith Services	5. Security Operations
6. Information Security	6. Investigations	6. Special Programs
7. Law Enforcement	7. Patrol Operations	7. Emergency Management
8. Emergency Management Planning		8. Emergency Operations
9. Emergency Management Operations		9. Continuity of Operations (COOP)
10. Unclassified Information Assurance		10. Test, Training & Exercise (TT&E)
11. Training Program Management		

Please clarify which major categories of capabilities the Government would like all Offerors to consistently address throughout the proposal.

**Answer:** The Offeror is encouraged to address all requirements in the PWS. However, the 'Relevant Experience' section under Part V shown on page 34 of the RFP will be amended to read as follows:

- a. At a **MINIMUM**, Relevant Experience shall include experience in the following disciplines. (Provide adequate documentation such as contract number, POC and contact information for verification of experience for each discipline as appropriate):
  - i. Badging
  - ii. Physical Security
  - iii. Personnel Security
  - iv. Locksmith Services
  - v. Investigations
  - vi. Patrol Operations

In addition, Table I of Attachment L-03 will be amended to address the same relevant disciplines only.

**Question 15:** In Amendment 4, question 26, the government states that personnel requirements and qualification for key positions are identified in the RFP. In attachment L-05 provides the duties of the Training/Safety Specialist, but not the educational or experience qualification required. We could not find any duties, education or experience requirements for the Program Manager or Operations Manager in the RFP. Could the government please provide this information or specific reference on where the information can be found?

**Answer:** Educational requirements are the minimum of those specified for security officers

in Attachment J-10, "A high school diploma or General Equivalency Diploma (GED)". In addition, the Training Officer must complete the SOFCC Instructor Certification Course and be certified as a NASA Instructor within 18 months of the contract start date. As for experience for all three key positions, the Offeror's must demonstrate that the key personnel have had experience in each position but there are no minimum experience requirements.

**Question 16:** Please clarify if the SOFCC certification course is conducted at NASA Kennedy Space Center or if a mobile team is deployed? If travel is required, will the government reimburse these costs?

**Answer:** As specified in the Workload Indicator (Attachment J-02), the SOFCC certification and refresher training courses will be offered at SSC. The SOFCC Instructor Certification course will be offered at KSC. Any necessary travel expenses for all courses shall be included in the Offeror's proposal.

**Question 17:** In Amendment 4, question 10, the government clarifies that each Offeror and subcontractor, if applicable, must provide three relevant past performance references each. Are three past performance reference required for each or up to three?

**Answer:** Three for each.

**Question 18:** Are there any on-going Collective Bargaining Agreement (CBA) negotiations that will impact the successful Offeror? If so, please specify or clarify if Offerors should only consider the CBAs provided for proposal purposes.

**Answer:** Yes, there are currently negotiations on-going between the union and the incumbent contractor for the NASA/SSC (Base work). Offerors shall only consider the CBAs provided. An Amendment will be issued upon receipt of any new CBA(s).

**Question 19:** In reviewing the latest Labor Union Agreement – it is noted that the contract is between the Union and Paragon employees located at the Government Printing Office (GPO) ONLY. Do I understand this correctly? All other security positions are excluded from the labor union agreement?

**Answer:** Reference attachment J-18, for the applicable wage determination under the Service Contract Act, CBA for security officers at Stennis Space Center and amendment 003 adding CBA for security officers at Government Printing Office. Employees will be covered by one of the three documents.

**Question 20:** If so, should the Federal Wage Determination be used as a guideline for these "excluded" officers compensation?

**Answer:** Employee classification and wages must be in compliance with either the Service Contract Act or the applicable CBA.

**Question 21:** FAR Regulation 52.219-14 Limitations on Subcontracting states - "at least 50

percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern.” Please clarify this statement. If an 8A business owner subcontracts to a company which does NOT meet the 8A requirements, does this mean the 8A concern MUST provide “at least 50 percent” of the cost of the contract?

**Answer:** The clause requires the awarded concern to incur at least 50 percent of the personnel cost of contract performance. Offerors are reminded of the requirement to adhere to the ostensible subcontracting rule and to demonstrate how they comply with SBA “Seven Factor Test” and CFR ostensible subcontracting rules.

**Question 22:** Amendment 003, Pages 2 (Section 1.2.3) and 3 (Section 3.2.4.2). Section 1.2.3 shows Post 2, 6:00am – 5:00 pm, M-F, excluding federal holidays and Section 3.2.4.2 shows Post 2, GPO, front access 6:00 – 5:00pm, M-F, excluding federal holidays. Please clarify if these are two separate posts.

**Answer:** These are the same posts.

**Question 23:** RFP Part V (a), ADDENDA TO 52.212-1 – Instructions To Offerors – Commercial Items, Paragraph (E) Submission Requirements, Section 3 b, Safety, Page 36 Paragraph iii, website to use to verify OSHA data: [www.osha.gov/cgi-bin/est/est1](http://www.osha.gov/cgi-bin/est/est1). The link provided does not appear to be functioning, please verify that the link is correct.

**Answer:** The Offeror is correct, this is no longer functioning. An explanation of DART and TRIR can be found at the OSHA Recordkeeping page at <http://www.bls.gov/iif/osherval.htm>.

**Question 24:** RFP Safety and Health Program Attachment, Page 64, OSHA 300 Log. Would it be acceptable to submit a summary of the injuries on the OSHA 300 Log rather than the actual Form since it contains private information related to employee injuries?

**Answer:** No, the Offeror is to submit the OSHA Logs inclusive of Form 300 and 300A, as well submit the Safety and Health Attachment. Both 300A, and the Safety and Health Attachment are free of employee information. Form 300 information (Columns A, B, and C) will be redacted, or omitted by the Offeror, such that no private employee information is submitted.

**Question 25:** RFP Safety and Health Program Attachment, Page 64, OSHA Total Recordable Incident Rate (TRIR): The requirement calls for a 3 Year Average, inclusive of 2009, 2010, and the Current Year. Is it the government’s intent to count 2011, to date, as a whole year for the purposes of providing the required information? If not, would the government accept data from years, 2008, 2009, and 2010?

**Answer:** Yes the Offeror is asked to submit for the last three reported years, 2008, 2009, 2010. The OSHA 300A summary log for 2011 will not be posted until February of 2012.

**Question 26:** RFP Safety and Health Program Attachment, Page 64, OSHA DART Rate: The requirement calls for a 3 Year Average, inclusive of 2008, 2009, and the Current Year. Is it the

government's intent to count 2011, to date as a whole year for the purposes of providing the required information? If not, would the government accept data from years, 2008, 2009, and 2010?

**Answer:** Yes the Offeror is asked to submit for the last three reported years, 2008, 2009, 2010. The OSHA 300A summary log for 2011 will not be posted until February of 2012.

**Question 27:** RFP Safety and Health Program Attachment, Page 64, Safety Experience Modifier Rate (EMR): The requirement calls for a 3 Year Average, inclusive of 2008, 2009, and the Current Year. The industry standard for the computation of a yearly EMR requires information derived from October to October. Therefore, data for the current year (2011) would not be available until October 2011. Would the government accept data from completed years, 2008, 2009, and 2010?

**Answer:** Yes the Offeror is asked to submit for the last three reported years, 2008, 2009, 2010. The OSHA 300A summary log for 2011 will not be posted until February of 2012.

**Question 28:** Attachment J-01, PWS Section 1.2.3, Page 3, Section 1.2.3 requires GPO Officers to be a segregated staff from all other NASA security officers.

- a. Please confirm if all NASA Officer Training is required for the GPO security officers.
- b. If so, please confirm what percentages of GPO employees meet the current NASA training requirements.

**Answer:** a. All NASA Officer Training is required for all officers, including those assigned to GPO.  
b. Currently all incumbent employees with GPO do not meet any of the training requirements specified in Attachment J-12 with the exception of section 9.0, "GPO Only".

**Question 29:** Attachment J-01, PWS Section 2.1.8.1, Page 6, Incumbent personnel currently required to meet a lesser Physical Agility Test standard, than the requirement contained in Attachment J-09, para 1.2. Additionally, it is unknown if they are currently conditioning themselves to meet the new standard. If some incumbent personnel, who are qualified under the current PAT standard, fail to meet the new PAT standard during initial Phase-in, will the government allow those personnel to remain on contract and on post for the 60 calendar day retest period as prescribed in attachment J-09, para 1.3?

**Answer:** No Physical Agility Testing of Incumbent employees will be performed during Phase-In. Yes, if some incumbent personnel fail the initial PAT administered by the successor contractor, the government will allow those personnel to remain on contract and on post until the retest.

**Question 30:** Attachment J-01, PWS Section 3.1.1, Page 16, PWS Section 3.1.1 lists the requirement for up to 500 hours of special events service. Would the government provide a distribution of the 500 hours over the labor categories required for the special events service?

**Answer:** No. Offerors shall establish their own distribution of hours based on the types of work and their proposed labor categories.

**Question 31:** Attachment J-01, PWS Section 3.2.11, Page 22, Armed Dispatch Posts. Please indicate if Dispatchers shall be armed or unarmed?

**Answer:** Dispatchers shall be armed.

**Question 32:** Attachment J-02 & J-12, Training requirements for clerks/non-uniformed personnel.

- a. Are there any initial and refresher training requirements pertaining specifically to "badging personnel", IVC and Personnel Security Assistants?
- b. If so, please indicate the required hours for each course specified?

**Answer:** There is no initial or refresher training requirements for general badging personnel. An IVC must be certified by the U.S. Department of State as a Passport Agent. Personnel Security Assistants must meet the Adjudication training requirements specified in Attachment J-12.

**Question 33:** Attachment J-09, Section 1.3, Administer the PAT semi-annually. Will the current workforce have had a period of preparation to meet the new standards?

**Answer:** No, the successor contractor must ensure that all employees meet the PAT requirements in accordance with Attachment J-09.

**Question 34:** Attachment J-09, Section 1.4, Section 1.4 of this attachment states that the contractor shall carefully screen non-incumbent officers and administer a physical agility test that includes a one mile run in less than 10 minutes. Please confirm if the current NASA workforce is exempt from the one mile run?

**Answer:** Yes the current incumbent workforce is exempt from the one mile run.

**Question 35:** Attachment J-12, Training. Please clarify if the position of Terminal Agency Coordinator is an additional staffing requirement? Is this a contractor or government position?

**Answer:** No, it is not an additional staffing requirement. It is a contractor position.

**Question 36:** Attachment J-18, According to the last letter of understanding for the CBA for Security Officer Employees at the John C. Stennis Space Center, the CBA expired on May 5, 2011. Would the government clarify if the Offeror should price according to the last CBA amendment or is there a revised CBA for this service?

**Answer:** Offerors shall only consider the CBAs provided. An Amendment will be issued upon receipt of any new CBA(s).